

Gowanda Free Library, Board of Trustees
Minutes, November 20, 2020

The Board of Trustees of the Gowanda Free Library met on Friday, November 20, 2020 in the community room of the library. The meeting was called to order by President, Mindy Purdy at 3:35 PM.

Present were Trustees: Mindy Purdy, Wendy Greco, Evon Lloyd; Library Manager: Hayley Wilkins; CCLS Executive Director Janice Dekoff.

Motion carried to approve the October 16, 2020 meeting minutes.

Motion carried to receive the Treasurer's Report. Current balance of checking and savings: \$19,045.99.

January to October Income \$9,554.31 Expenses \$64,524.69.

Motion carried to receive Manager's Report and Clerk's Report.

Motion carried to approve the appointment of Deborah L. Harris, Page.

Motion carried to approve Evon Lloyd as second signatory on checking account.

Motion carried to approve Credit Card Policy.

Information: If library manager is not able to cover regular library open hours and both pages are available, the manager would coordinate with the pages to have the library open.

Motion carried to join the American Library Association, one year membership \$175.00.

Motion carried to coordinate with Beth Chambers to sell stored crocheted items and jewelry in her Etsy shop with %100 of sales to be donated to the library.

Agreed on COVID 19 Closure Plan as presented by Manager.

Motion carried to pay part time staff 30% of pay for Thanksgiving Holiday due to special circumstances.

The holiday schedule for 2021 will be reviewed.

Motions carried to enter and exit executive session. No action was taken during executive session.

The meeting was adjourned with the December meeting scheduled to be held at 3:30 PM on December 18, 2020 in the library community room.

Respectfully submitted,

Evon Lloyd, Secretary Pro Tem